

REPORT FOR: CABINET

Date of Meeting:	7 December 2017
Subject:	Appointment of Cabinet Advisory Panels, Consultative Forums and Appointment of Chairs
Key Decision:	No
Responsible Officer:	Hugh Peart, Director of Legal and Governance Services
Portfolio Holder:	Councillor Sachin Shah, Leader of the Council and Portfolio Holder for Strategy, Partnerships and Devolution Councillor Kiran Ramchandani, Portfolio Holder for Performance, Corporate Resources and Customer Services
Exempt:	No
Decision subject to Call-in:	No
Wards affected:	All
Enclosures:	Appendix 1 - Panels & Consultative Forums - Memberships, Chairs and Nominated Members

Section 1 – Summary and Recommendations

This report sets out the memberships of Cabinet Panels and Consultative Forums, including the Chairs and Nominated Members. The Terms of Reference of the bodies are set out in the Council's Constitution.

Recommendations:

Cabinet is requested to

- (1) confirm the Membership, Chairs and Nominated Members of its Panels and Consultative Forums;

- (2) note the discrepancy in relation to the quorum of the Employees' Consultative Forum, as set out in the Council's Constitution, paragraphs 5.6 (Allocation of Responsibilities – Terms of Reference of ECF) and as set out 45.2 (Executive Procedure Rules) and that the Cabinet confirm whether it wishes the quorum to remain as set out in paragraph 5.6 or 45.2 so that this may be recommended to Council so that the constitution can be amended.

Reason: (For recommendations)

To confirm appointments and address any discrepancies.

Section 2 – Report

Introductory paragraph

Members of Council bodies are appointed in accordance with the wishes of the political groups. The allocation is determined in accordance with the application of "political balance" rules under the Local Government and Housing Act 1989 and is designed to ensure that the political composition of the bodies, insofar as possible, replicates the political composition of the Council. The names of the Members, including the Chairs and Nominated Members, are set out at Appendix 1 to the report.

Quorum

Allocation of Responsibilities set out in the Council's Constitution state that 'For the meeting (of the ECF) to be quorate, it must be attended by a minimum of three Council Members and two trade union representatives from different trade unions'.

Executive Procedure Rule 45.2 makes reference, as follows: 'The Employees' Consultative Forum includes non-Councillor members. The quorum of these bodies shall be one quarter (or a minimum of 3) of the whole number of Councillors and one quarter (minimum of 3) of the whole number of non-councillor members of the Forum.'

Options considered

There were no options to be considered.

Implications of the Recommendation

Performance Issues/Environmental Implications/Risk Management Implications

There are no issues/implications associated with this report.

Legal Implications

There are no financial or legal implications other than those mentioned in the main body of the report.

Financial Implications

None.

Equalities implications / Public Sector Equality Duty

There are no equalities implications associated with this report.

Corporate Priorities

This report has no direct effect on the Corporate Priorities.

Section 3 - Statutory Officer Clearance

Name: Sharon Daniels	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 27 January 2017		
Name: Jessica Farmer	<input checked="" type="checkbox"/>	on behalf of the Monitoring Officer
Date: 27 January 2017		

Ward Councillors notified:	NO, as it impacts on all Wards
EqIA carried out:	N/A
EqIA cleared by:	N/A

Section 4 - Contact Details and Background Papers

Contact: Daksha Ghelani, Senior Democratic Services Officer
 Tel: 020 8424 1881
 Email: daksha.ghelani@harrow.gov.uk

Background Papers: Council's Constitution
<http://www.harrow.gov.uk/www2/ieListDocuments.aspx?CId=1092&MId=64338&Ver=4&Info=1>

Call-In Waived by the Chair of Overview and Scrutiny Committee	NOT APPLICABLE <i>[Call-in does not apply]</i>
---	--